

# BROOKINGS COUNTY COMMISSION MEETING

Tuesday, March 15, 2005

The Brookings County Board of County Commissioners met in regular session on Tuesday, March 15, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Ted Eggebraaten, Gary Heldt, Vicki Buseth, Teresa Anderson, Joyce Dragseth, Martin Stanwick, Don Hoffman, Bob Williams, Matt Kurtenbach, Alan Lanning, Brian Eclov, and Jill Fier.

## CALL TO ORDER

Chairperson Falken called the meeting to order.

## CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the March 15, 2005 Commission Meeting, and the minutes from the March 8, 2005 Commission Meeting. Welfare Matters: Case # 05-036 for utilities was approved. Travel/Education: Jon Pike and Steve Tietjen to go to Sioux Falls, SD on April 12-14, 2005 to attend Child Abuse Training. Larry Klingbile, Kris Thompson, Cyndi Ault, and Joyce Dragseth to go to Lead, SD on May 24-27, 2005 to attend the SDAAO Annual Conference.

## ROUTINE BUSINESS

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report.

Be it noted, the Auditor's Account with the Treasurer for the month of February 2005 is as follows:

### February 2005

Total amount of deposits in banks.....	\$6,732,924.19
Total amount of actual cash: Currency.....	10,490.00
Coins.....	71.11
Total amount of checks/drafts in Treasurer's possession not exceeding 3 days.....	53,557.60
Itemized list of all items, checks, and drafts in Treasurer's possession over 3 days...	0
Insufficient checks.....	1,285.66
T O T A L .....	<u>\$6,798,328.56</u>

Be it noted, the Highway transfers for the month of February 2005, \$4,213.46 was transferred for expenditures to increase the Highway budget due to work performed and supplies furnished for various non-highway departments.

Be it noted, Register of Deeds statement of fees was filed in the County Auditor's Office collected for the month of February 2005 in the amount of \$13,949.00.

Motion by Santema, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Commission; Amount: \$1,000.00; Reason: Scholarship received from PERI for Stephanie Vogel to attend PRIMA Annual Conference; Receipt # 90922: Line #10100X4270111. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$14,000.00; Reason: Program funding for 2004 DOJ/OJP Equipment Grant; Receipt # 90944: Line #22600X4296222. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

### **REGULAR BUSINESS**

Weed and Pest Supervisor, Gary Heldt met with the board to present the Chemical Bids from the March 8<sup>th</sup>, 2005 Chemical Bid Opening. Motion by Larson, seconded by Negstad, to approve and accept the following Chemical Bids for 2,4-D AMINE: Ag First Farmer's Coop, Brookings, SD \$9.95/per gallon; Arlington Farmer's Elevator, Arlington, SD \$10.44/per gallon. Be it noted, both bids are approved and accepted, the low bid at Ag First Farmer's Coop, Brookings, SD will be used, unless the need should arise for a purchase at the Arlington Farmer's Elevator, Arlington, SD. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Negstad, to approve the Current Roster of Active Members as follows: Jeff Anderson, Bruce, SD; Cyndi Ault, Brookings, SD; Brad Barron, Sioux Falls, SD; Eugene Beckwith, Aurora, SD; Sylvester Billet, Flandreau, SD; Cathy Bolzer, Brookings, SD; Michael Borstad, Brookings, SD; Richard Canaday, Brookings, SD; David Cutshall, Brookings, SD; Barbara DeBeer, Brookings, SD; Gary DeBeer, Brookings, SD; Joyce Dragseth, Nunda, SD; Jean Engen, Brookings, SD; Mike Erickson, Volga, SD; Mary Geise, Aurora, SD; Carol Glantz, Volga, SD; Connie Granbois, Brookings, SD; Darrell Granbois, Brookings, SD; Mark Halvorson, Brookings, SD; Marty Hendricks, Brookings, SD; Robert Hill, Brookings, SD; Justina Himoe, Brookings, SD; Lawrence W.O. Holmes, Brookings, SD; Dan Hougland, Brookings, SD; Larry Jensen, Aurora, SD; Randy Jensen, Brookings, SD; Larry Klingbile, Brookings, SD; Diane Kriese, Brookings, SD; Jim Kriese, Brookings, SD; Lori Krogman, Brookings, SD; Judy Kuhlman, Brookings, SD; Richard Larsen, White, SD; Dawn McCarthy, Brookings, SD; Billi Jo Meyer, Aurora, SD; Melissa Mitchell, Aurora, SD; Dina Mittan, Toronto, SD; Kurt Narveson, Volga, SD; Jeff Nystrom, Estelline, SD; Wendy Olson, Aurora, SD; Joshua Petersen, White, SD; Diane Potthast, Aurora, SD; Lee Powers, Brookings, SD; Doug Raynie, Brookings, SD; Randy Ribstein, Bruce, SD; Ruth Sapp, Volga, SD; Chuck Smith, Aurora, SD; Lisa Steenson, Brookings, SD; Curtis Sterud, Brookings, SD; Kris Struwe, Brookings, SD; Don Swartos, Volga, SD; Barbara Telkamp, Brookings, SD; Roger Telkamp, Brookings, SD; Kris Thompson, Volga, SD; Jennifer Torgerson, Brookings, SD; Kellie Van Gerpen, Brookings, SD; Sarah Wells, Brookings, SD; Brad Whaley, Brookings, SD and Wayne R. Williams, Elkton, SD. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

Treasurer, Vicki Buseth met with the board to distribute the February Motor Vehicle Report and a Delinquent Tax Payment Agreement. Motion by Klavetter, seconded by Santema, to approve and authorize Chairperson Falken the Delinquent Tax Payment Agreement between Alexander Haleta and Brookings County. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Rental Space in the 1921 Building. Motion by Klavetter, seconded by Larson, to approve of the Office Rental Space in the 1921 Building with the accommodations meeting the ADA Requirements. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Don Hoffman and Bob Williams met with the board to request that Brookings County take over the maintenance of a private road in Lake Hendricks Township. Also present: Highway Superintendent, Ted Eggebraaten and Deputy States Attorney, Wm. Mark Kratochvil.

Matt Kurtenbach and Alan Lanning met with the board to present the BEDC Reorganization and Funding Plan and the Regional Economic Development Model Technical Assistance Services.

Chairperson Falken reported on the Public Utilities Commission Meeting on the Wind Energy Farms, and dismissed himself from the meeting.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss Personnel Matters, the 1921 Building Rental Space, a Habitat for Humanity 5K Road Race request, IBS quote, and Correspondence.

Motion by Klavetter, seconded by Santema, to take the following motion from March 8, 2005 off the table. Motion by Negstad, seconded by Santema, to approve and authorize Chairperson Falken to sign the Request to Fill Vacancy for the Appraiser position in the Director of Equalization Department. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye." Motion passes to take the motion off the table. Director of Equalization, Joyce Dragseth updated the board on the office work load and personnel matters. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye." Original motion passes.

Be it noted, the Board approved the Personnel Action Notices: Routine Step Increases: Randy Ribstein and Brenda Conn. Promotion: Legal Office Administrator, Candace Stamp. Reclassification from WG5 to WG7: Victims Witness/Legal Assistant, Cindy Schmit.

## **COMMISSIONER'S OPEN DISCUSSION**

Zoning and Drainage Director, Robert Hill met with the board to discuss Swimming Pool Requirements and Ordinance #2001-01.

Commissioner Negstad reported on the Domestic Abuse Shelter Meeting.

Commissioner Larson reported on the NACo Legislative Conference.

## **ADJOURNMENT**

Vice-Chairperson Negstad declared the meeting adjourned until 8:30am Tuesday, March 22, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office